

# Bath United Methodist Church

## Guidelines and Application for the Use of the Facilities

**Location:** 320 Oak Grove Avenue, Bath ME

**Phone:** 207-443-4707

The Trustees of the Bath United Methodist Church are responsible for all of its assets so any use of the building that is not sponsored by the church must be approved by them. Preference is given to non-profit use although others may be approved by the Trustees and fees may be waived at their discretion. This agreement is only for the use of the building and does not cover other fees such as for the Minister or any music provided.

### Fees:

#### Members

- Usage - a donation (if appropriate)

#### Non-members use for a one-time event

- Usage – Hall: \$275 Kitchen: \$100
- Custodian – \$75 for the first hour, then \$25 per hour (may differ due to the nature of the event)
- \$150 is due with the application and the balance is due the day before the event. If the event is accepted, this amount is non-refundable.

#### Non-members use for a repeating activity

- Fees will be determined by the Trustees and listed below.

===== This area to be completed in full by the applicant =====

### Application for Use

Date of Use:

Use:

Sponsor:

Contact:

Phone:

Address:

Start Time:

End Time:

Number Attending:

Comments:

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**Conditions for use:**

1. Smoking (including the use of e-cigertttes), alcoholic beverages and games of chance are not permitted in the building or on the church grounds.
2. The use confetti, glitter, sand, etc. is not allowed in the building.
3. Anyone using the facilities is expected to leave them them undamaged and to remove all trash.
4. The building must be locked and the alarm set when the last person leaves.
5. Keys must be returned when no longer needed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Signature here indicates agreement to all terms and conditions as stated above.

===== This area is to be completed by the Trustees =====

**Disposition:**

Approved       Declined

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Fees:**

Application: \$\_\_\_\_\_ Usage: \$\_\_\_\_\_ Kitchen: \$\_\_\_\_\_

Trustee Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_